

[FW Homepage](#), [FW Cloud](#)

## Public information

- 2025 GSAIS Calendar for Student Affair (TBA)
- 2025 Academic Calendar of GSAIS & Kyoto University (TBA)

## Group Meetings and seminars

- [Group meetings in 2025](#).
- [Book reading in 2025](#)
- [Individual discussion with Prof. Zhao in 2025](#)

**Three fundamental rules in Japan** (according to an interview on Prof. Masashi Haneda)

- ルールを守る / Follow the rules.
- 人に迷惑をかけない / Avoid to trouble others.
- 空気を読む (KY) / Read between the lines (Direct translation: Read the atmosphere).

## Be on time

- **Speakers** shall arrive 10 minutes before to prepare the meeting (open the door, prepare the projector, air conditioner, light, curtain, tables, chairs, etc).
- **Non-speakers** arrive 5 minutes before. You can help the speakers in preparation.
- Gonna to be **late**? Send an email to ML before the seminar. If you are going to be **absent**, please inform Prof. Zhao at least one day before.

## How to research

- [How to start](#)
- **(Must)** Find the literature from high-quality databases Web of Science and SCOPUS (Google scholar is considered a low-quality database). See <https://www.kulib.kyoto-u.ac.jp/erdb/13505> for how to access those paid service.
- **(Must)** Use a reference management software instead of manual management. If you don't know which one is the best, try [Zotero](#).
- **(Must)** Use docker for reproducibility of your research. You may find more information from [this guide](#).
- How to write business email in Japanese <https://tech.nikkeibp.co.jp/atcl/nxt/column/18/00667/032800002/>
- How to write a research paper: <https://aw.gsais.kyoto-u.ac.jp/research/template-of-a-research-paper>
- How to do research (in Chinese [https://mp.weixin.qq.com/s/85pGxXidvCDXgM9\\_S73WYQ](https://mp.weixin.qq.com/s/85pGxXidvCDXgM9_S73WYQ))
- 美国教授写给被开除的中国学生的信 (中文, Chinese <https://m.jjl.cn/case/218000.html>)
- Use latex instead of Word for professional writing. You can [learn latex in 30 minutes](#) and/or use [Overleaf](#).
- Use Linux instead of Windows/Mac OS for professional works. I personally like [Linux Mint](#) (MATE edition) but of course other distributions or editions are also OK. You may consider to use dual boot (Linux + Windows/Mac OS) for better experience.
- [List of journals and conferences](#)

## On paper and slides

- **Paper** should follow the format for QE (see a template in LaTeX). It can be incomplete but should be prepared carefully. Please submit the source file (or a compressed archive if there are more than two source files) and a PDF.
- **Presentation file** contains the slides. If you modified the slides after uploading, please re-upload it again.
- Uploading is done by Media Manager. Please name your file as date-name-filetype.ext such as 20170410-liangz-slides.pdf.
- Put time & event information in your presentation.
- Add citations of the information (even in the presentation file) that are not your own works.
- Analyze or demonstrate how your research is related to what you introduced and why your research may help.

## Paper/Document writing and submitting

- Step 1: Try a free English Grammar Check (**Please submit your document after this check**): <https://www.grammarly.com>
- Step 2: Try a free translation service (**Please use this service if you are not sure about your English**): <https://www.deepl.com/translator>
- (NEW) Step 3: Try to refine your article with chatGPT (<https://chat.openai.com> → ask it to refine an article).
- Always submit documents **one day before the deadline**, since you may miss it due to some unexpected happening on the deadline day.
- If you need Prof. Zhao to review a document for you, please contact his at least three days before the deadline.

## Official language

- The official languages are English **and** Japanese.

## Your personal namespace

- Create a personal namespace **user:yourname** (e.g., user:liang) and put all your documents (paper, slides, other files) in that namespace by the Media Manager. See [an illustration](#).

## Appointment with Prof. Zhao

- Usually please ask for an appointment one week before (two weeks preferred)
- For recommendation letter, please try to provide a draft first one week before the deadline.

## Misc

- Reply an email in the same day you received it. If you cannot reply, then reply (in the same day) with statement when you will reply.
- Please fill the [様式-2\\_面談実施記録書.docx](#) after a meeting with supervisors. I will finalize and

submit it to the office.

- [Use of the computer in Room 017](#)



## Resource

- [kwisper](#) (professors only)
- [Top 10% journal list by Kyoto Univ.](#)
- [Big Data Mining and Analytics](#) : open access and free (2024/07/18)
- [Top conferences in computer science](#)
- [AI Report by Stanford](#) and a digest by [IEEE spectrum](#)
- [Machine Learning course in Chinese](#) (by Prof. Lee @ NTU)
- [SuperVIP Cheatsheet for AI, Machine Learning, Deep Learning by S. Amidi](#)
- [Python 入門](#) (喜多先生著 <https://repository.kulib.kyoto-u.ac.jp/dspace/handle/2433/245698>)
- [資料作成サイト](#) <https://app.diagrams.net/?src=about> (参考 <https://qiita.com/G-awa/items/8fd414700b68b2bcdfcc>)

## Contributor wanted!

[xournal++](#) is a good software for handwriting based lectures. It works for Linux, macOS and Windows 10, and is open sourced. We can contribute to this project by translating its interface into Chinese and Japanese languages. Volunteer wanted!

## Archive

- [2024 GSAIS Calendar for Student Affair](#)
- [2024 Academic Calendar of GSAIS & Kyoto University](#)
- [Group meetings in 2024.](#)
- [Book reading in 2024](#)
- [Individual discussion with Prof. Zhao in 2024](#)
- [2023 Academic Calendar of GSAIS & Kyoto University](#)
- [A note on Master thesis](#)
- [Group meetings in 2023.](#)
- [Book reading in 2023](#)
- [Individual discussion with Prof. Zhao in 2023](#)
- [Learning ChatGPT](#)
- [Group meetings in 2022.](#)
- [Group meetings in 2021.](#)
- [Group meetings in 2020.](#)
- 2020-06-27 Mini workshop “Leadership Online Peer Learning”, a joint event with [AFLSP@KU](#)
- 2020-04-23  Hu, Rongqing donated 100 surgical masks to Toichi lab.[mask.pdf](#)
- 2020-04-07  Xu, Cong donated 100 surgical masks to our graduate school.

From:

<https://aw.gsais.kyoto-u.ac.jp/wiki/> - **Future Wisdom @ GSAIS (Shishu-Kan) , Kyoto U.**

Permanent link:

<https://aw.gsais.kyoto-u.ac.jp/wiki/doku.php?id=public:start&rev=1740101720>

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